

# **Working with Division Two - Court Reporters**

Some cases are transferred from Division One to Division Two of the Court of Appeals. Under the Arizona Revised Statutes § 12-120(E) and by agreement of the Chief Judges of Divisions One and Two of the Court of Appeals to equalize caseloads for the best use of judicial resources.

Division Two utilizes “e-filer”, that requires registration to file with that court. You will need your state-issued court reporter number to register with e-filer. The number should be entered in this format: CR-##### in the “Bar/Court ID Number” box.

If any questions do arise regarding the e-filing system, please reach out to the Court of Appeals, Division Two Clerk’s Office. See contact information below:

## **Court of Appeals, Division Two Contact Information:**

400 West Congress Street, Suite 200,

Tucson, AZ 85701

Phone number: (520) 628-6954

Email (for e-filing issues): [e-filer@appeals2.az.gov](mailto:e-filer@appeals2.az.gov)

Website: <https://www.appeals2.az.gov>

Electronic Filing Instructions: [Arizona Court of Appeals - Division Two E-filing Information](#)

To identify whether a case has been transferred, please contact either Division’s Clerk’s Office to confirm. Once a case has been transferred it will no longer appear on Division 1’s website under “Active Case Lists...” Once transferred, transcript due dates will be closed with Division 1 and any transcripts would need to be filed directly with Division 2.